

ASSESSMENT SUB-COMMITTEE

18 DECEMBER 2009

Chairman * Dr J Kirkland

Councillors: * Husain Akhtar

* Mitzi Green

* Denotes Member present

PART I - RECOMMENDATIONS - NIL**PART II - MINUTES**44. **Appointment of the Chairman:**

RESOLVED: To note that the Independent Member, Dr J Kirkland, would serve as the Chairman of the Sub-Committee for this meeting.

45. **Declarations of Interest:**

RESOLVED: To note that there were no declarations of interest made.

46. **Minutes:**

RESOLVED: That the minutes of the meetings held on 9 September 2009 and 17 September 2009 be taken as read and signed as correct records.

47. **Assessment Sub-Committee - Terms of Reference:**

RESOLVED: That the Terms of Reference of the Sub-Committee be noted.

48. **Complaint - Breach of Code of Conduct:**

Members considered a report of the Director of Legal and Governance Services, which set out details of two complaints that a Member had failed to comply with the Authority's Code of Conduct, and independent advice obtained in relation to the complaints.

The Sub-Committee fully considered and discussed the report, with each Member setting out their individual thoughts on its content.

RESOLVED: That no further action be taken in respect of the complaints.

(Note: The meeting having commenced at 9.35 am, closed at 10.20 am)

(Signed) DR J KIRKLAND
Chairman